

**United States Department of Agriculture
Food and Nutrition Service
Registered User Training for the
USDA's Professional Standards Training Tracker Tool (PSTTT)
May 2025**

Chapter 1: Create a New Login.gov Account

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Welcome to the Professional Standards Training Tracker Tool training video series. This is Chapter 1: Create a new Login.gov Account.

The Professional Standards Training Tracker Tool operates within the U.S. Department of Agriculture (or USDA) Food and Nutrition Service official website.

Users must register with a USDA Login.gov account to access the tool.

Professional Standards Training Tracker Tool's front page contains information and link to create a new Login.gov account. After the account is successfully created, it may be used to log into the Professional Standards Training Tracker Tool. This video will walk you through the steps needed to set up an account.

Click the "Create Account" link to take you to the USDA eAuthentication system's registration page.

You will be asked to select your type of user – Customer, USDA Employee / Contractor, or Other Federal Employee / Contractor.

For School and State users, select the "Customer" radio button and press the "Continue" button.

On the next screen, press the "Continue to Login.gov" button. Follow Login.gov instructions to create an account.

Once your Login.gov account has been set up, you can use the user ID (your email address) and the password you have created to log in to the Professional Standards Training Tracker Tool by clicking the "Login or Create a Profile" button.

It will redirect you to the USDA eAuthentication "Customer Login" page.

Click on the "Login.gov" option and enter

your user id and password to access the Professional Standards Training Tracker Tool.

The very first time you log in, you will need to set up your Professional Standards Training Tracker Tool user profile. Please see our separate training video for this process.

Once your user profile is set up, you are redirected to the tool's homepage.

More instructional videos are available under the Help menu to navigate the tool.

As a reminder, please use the Contact Us menu item under the Help menu to email cnptab@usda.gov for any questions or challenges you may have while using the Professional Standards Training Tracker Tool.

Thank you for viewing!